Moodle External Tool - Research Guides

1. First determine which guide, page or content box you wish to add to your Moodle course. [https://library.norquest.ca/find.aspx#Find-Guides](https://library.norquest.ca/find.aspx#Find-Guides)

2. Login to your Moodle course and click on the Turn Editing On button.
3. Navigate to the section where you would like to add the Research Guides content.
4. Click on +Add and activity or resource.
5. Choose External Tool and click on Add.
6. Type in the Activity Name (in case of a complete guide this could be the research guide’s name).
7. Click on the dropdown menu for the External tool type and choose Research Guides. Click on Save and Display.
8. This first time you access the External tool, it will open the LibApps Library Content Selection box to allow you to select the content you want from the Research Guides.
9. Click on the **Please select a site** dropdown menu and select “Research Guides – libguides.norquest.ca”

10. Click on the **Content Type** dropdown menu and choose whether you want a Full LibGuide, Single Page or a Content Box. (Libguides is the name of the platform on which we host our Research Guides)

11. For a full guide, click on the dropdown menu for Please select a guide.

12. Choose the title of the guide and click the Embed Content button.

13. Now when a student clicks on the External tool link in your course it will open the guide in the course.

14. When you, as an instructor opens the link, a box will open that will let you choose to either View Content (as if you were a student), or Edit Selection (edit which guide, page or box you want to display).

15. If you have made a mistake with the guide or box you select, you click on Edit Selection and it will erase the settings for the link. It will notify you that you were successful and content selection has been cleared.

16. Then you can refresh the page and reselect your guide content again.

17. More information about the Research Guides external tool can be found on the Moodle tab of the Linking to Library Resources research guide [http://libguides.norquest.ca/linking](http://libguides.norquest.ca/linking)